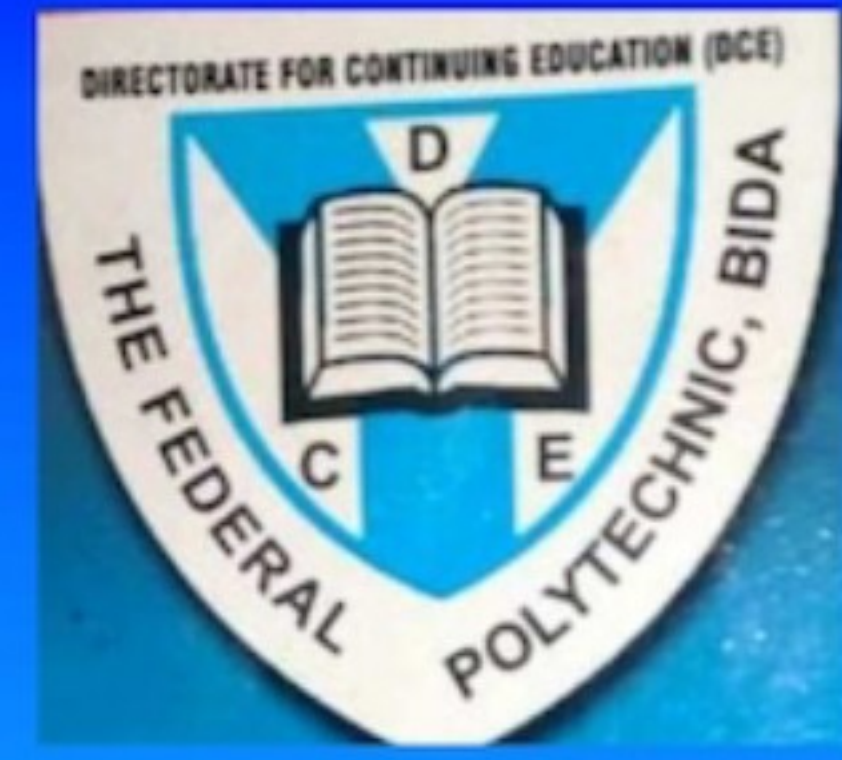




THE FEDERAL POLYTECHNIC, BIDA

DIRECTORATE FOR CONTINUING EDUCATION (DCE)



2023/2024 Evening/Weekend Admission Exercise

(OFFICE OF THE RECTOR)

1.0 This is to inform the general public, particularly those who are wishing to seek admission into the various National/Higher National Diploma (ND/HND) Programmes tenable at the Directorate of Continuing Education of the Polytechnic that sales of Admission forms have commenced on - line.

2.0 AVAILABLE PROGRAMMES FOR 2023/2024 ACADEMIC SESSION ARE:

SCHOOL	DEPARTMENT/COURSE	PROGRAMMES
SCHOOL OF APPLIED ARTS AND SCIENCES	1. Leisure & Tourism mgt.	ND/HND/ND SP
	2. Math's and Statistics	ND/HND/ND SP
	3. Nutrition and Dietetics	ND/HND/ND SP
	4. Science Laboratory Tech.	ND/HND/ND SP
SCHOOL OF BUSINESS MANAGEMENT	5. Business Admin & Mgt.	ND/HND/ND SP
	6. Public Administration	ND/HND/ND SP
	7. Marketing	ND/HND/ND SP
SCHOOL OF ENVIROMENTAL STUDIES	8. Architectural Technology	ND/HND/ND SP
	9. Building Technology	ND/HND/ND SP
	10. Estate Mgt & Valuation	ND/HND/ND SP
	11. Quantity Surveying	ND/HND/ND SP
	12. Surv. & Geo-Informatics	ND/HND/ND SP
	13. Urban & Regional Planning	ND/HND/ND SP
SCHOOL OF ENGINEERING TECHNOLOGY	14. Agricultural & Bio - Environmental Engineering	ND/HND/ND SP
	15. Chemical Engineering	ND/HND/ND SP
	16. Civil Engineering	ND/HND/ND SP
	17. Computer Engineering	ND/ND SP
	18. Electrical Engineering	ND/HND/ND SP
	19. Mechanical Engineering	ND/HND/ND SP
	SCHOOL OF INFORMATION AND COMMUNICATION TECHNOLOGY	20. Computer Science
21. Library and Information Sciences		ND/HND/ND SP
22. Mass Communication		ND/HND/ND SP
23. Office Technology Management		ND/HND/ND SP
SCHOOL OF FINANCIAL STUDIES	24. Accountancy	ND/HND/ND SP
	25. Banking and Finance	ND/HND/ND SP
	26. Microfinance Mgt.	ND/HND/ND SP
SCHOOL AGRICULTURE AND AGRICULTURAL TECHNOLOGY	27. Agriculture	ND/HND/ND SP
	28. Horticulture and Landscaping	ND/HND/ND SP

- Certificate/Diploma in Microfinance Management available for WEEKEND only.
- ND Sp Means the conversion of ordinary Diploma to National Diploma.

3.0 ENTRY REQUIREMENTS

- Candidate for HND Programmes should possess good National Diploma (ND) in relevant field, awarded by federal Polytechnic, Bida or any other polytechnic or college of Technology accredited for the award of such National Diploma by the Board of Technical Education (NBTE). In addition, the candidates should possess a minimum of five (5) credits in the relevant subjects at O' Level including English Language and Mathematics in not more than two (2) sittings.
- Candidates for National Diploma (ND-II Special) Programmes should possess ordinary Diploma or its equivalent and a minimum of five (5) credits in the relevant O' Level subject including English Language and Mathematics in not more than two (2) sittings.
- Candidates for National Diploma (ND) Programmes should possess a minimum of five (5) credits in the relevant O' Level subject including English Language and Mathematics in not more than two (2) sittings.
- Candidate for Diploma in microfinance management should possess a minimum of MERIT in certificate in microfinance management OR a minimum of five (5) credits in the relevant subjects at O' Level including English Language and Mathematics in not more than two (2) sittings OR any other similar or suitable qualification.

- Candidate for certificate in microfinance management should possess a minimum of four (4) passes in the relevant subjects at O' Level including English Language and Mathematics is not more than two (2) sittings.
- Concessional Admission may be granted to candidate(s) with less than five (5) credits and will be expected to sit and pass his/her O' Level before graduation.

4.0 DURATION OF PROGRAMMES

- The National Diploma (ND-II Special) WEEKEND shall run for three (3) semesters in one (1) year.
- The Higher National Diploma (HND) WEEKEND shall run for six (6) semester in two (2) years.
- Diploma in microfinance management shall run for three (3) semesters, while certificate in microfinance management shall run for two (2) semesters, both in one (1) year.
- Lecture for WEEKEND programmes shall be conducted during Weekends, Fridays and Saturdays.

5.0 APPLICATION FORM GUIDELINE

- Step 1: Visit the application portal (apply.fedbidadce.com).
- Step 2: Sign up (New user only) using your personal E-mail address
- Step 3: Check your mailbox and activate your account by clicking the activation link that was sent to you from the apply portal
- Step 4: Revisit the apply portal and log in with your activated account E-mail and password.
- Step 5: Click on the apply button on 2023/2024 application form
- Step 6: Click on proceed to pay online button
- Step 7: Click the Remita button reference number and click on proceed button
- Step 8: Take note of your transaction reference number and click on pay button.
- Step 9: Select Verve card and online payment option under Nigeria Local only segment and click precede button on the payment popup box.
- Step 10: Select your card type and input your card details to make payment.
- Step 11: After successful payment click on proceed to the button to fill your application form.
- Step 12: Ensure you print your application form immediately after submission

NOTE:

The print link is deactivated when you have not made successful payment in the portal. Thus you can proceed to making payment by clicking on the payment link. You can also edit your form by clicking on the Edit submission link. Online application form is Ten Thousand Naira, Only (10,000.00).

6.0 THE CLOSING DATE FOR THE SALES AND SUBMISSION OF COMPLETED ONLINE FORMS IS 30TH SEPTEMBER 2023.

FOR FURTHER ENQUIRES
Please Contact: 08069793098, 09044676040

Signed:
ENGR. MUSA MOHAMMED
Director